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# Access Keys

## What are access keys?

Access keys are keyboard shortcuts which allow the user to navigate around a website or a piece of computer software without having to use a mouse or other pointing device.

## What are the advantages of using access keys?

Its an alternative to using a mouse, or other pointing device, and can sometimes be quicker than using a mouse.

## How do I use access keys?

This depends on the browser you are using (see also cross-browser support below):










- If you use Internet Explorer
  - ◆ Press and hold the 'Alt' key
  - ◆ Press the required letter
  - ◆ Release the keys and press the 'ENTER' key
- If you use Netscape Navigator, Mozilla, or Firefox 1.0
  - ◆ Press and hold the 'Alt' key
  - ◆ Press the required letter
- If you use Firefox 2.0
  - ◆ Press and hold both the 'Shift' and the 'Alt' key
  - ◆ Press the required letter
- If you are using a Mac
  - ◆ Press and hold the 'Ctrl' key
  - ◆ Press the required letter

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