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DeleteOrRenameAnAttachment

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FAQ:


How do I delete or rename a file attachment?

Answer:

You can move and delete attachments directly from your browser. Moving lets you transfer an attachment from one topic to another. The soft delete moves an attachment to the special **TrashAttachment** topic in the **Trash** web, where it's hidden but can be "undeleted" with system administrator access. Please note that you cannot rename an attachment in the current Foswiki release.

Click on **[Manage]** on the file in the FileAttachment table, then in the **Update attachment** screen choose **[Move attachment]**, and make your changes to that screen.











 The configuration of your site and your own access permissions determine whether you can access these functions.

 **For system administrators:** To remove an attachment permanently move it to the Trash.TrashAttachment topic, then with file-level access, delete the file attachment and its , v repository file manually from pub/Trash/TrashAttachment.

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